

BAREILLY SMART CITY LIMITED

C/O Executive Engineer Municipal Board Nagar Nigam Bareilly. U.P.

Reference No. BSCL/2022-23/2389 Dated 31-08-2022

Applications are invited for the following post on deputation/contractual basis at BSCL, Bareilly.

Sr. No.	Post	No
1.	Chief Finance Officer (CFO)	01

Interested candidates may apply ONLY by E mail, and mail there resume to bareillysmartcityltd@gmail.com latest by 10.09.2022. For clarifications contact at 7906122155.

Details of Qualification and Experience

Sr. No	Name of Post	Nos.	Education / Qualification	Field of Expertise	Expected annual Salary
1.	Chief Financial Officer	01	The candidate should be a graduate from a recognized & reputed university/ institute in India or abroad with a MBA (Finance) or CA professional qualification. MBA (Finance) could be post-graduate diploma or degree from a recognized & reputed university. Previous experience of working with public sector or government organisation will be preferred.	The candidate to have at least 12 years of experience in the finance function with at least 3 years of experience at CFO or on level below CFO level. Should have worked in infrastructure sector for minimum of 5 years in a responsible capacity. Strong understanding of and diversity of experience in infrastructure services. Strong understanding of working with central/state/local governments in India.	Negotiable

01. The Experience as on 01-09-2022 will be reckoned.
02. Place of work shall be the registered Office of the Company at Bareilly.
03. Method of Recruitment. Deputation/ Contract
04. Applications will be accepted as per the format attached through E Mail only to bareillysmartcityltd@gmail.com. Application received after 10-09-2022 will not be accepted. Incomplete/ not as per format applications will be rejected.
05. Incomplete applications shall not be considered and no interim correspondence shall be entertained. Canvassing in any form shall be considered a disqualification for employment in the Company.
06. The prescribed qualification / experience indicated are bare minimum and mere possession of same will not entitle the applicants to be called for interview. Where number of applications received is large, it may not be convenient or possible for the Company to interview all applications. The Company will scrutinize, restrict the number of application and shortlist the number of candidates to be called for selection process to a reasonable limit, on the basis of qualifications and experience higher than that of the minimum as prescribe above. The decision of the Company is final and binding. The Company reserves its rights to accept or reject any application, without assigning reasons there for.
07. Only Shortlisted candidates will be called for interview. List of shortlisted candidates will be informed by email. No letter will be sent.
08. No TA/DA will be admissible for attending the interview.
09. Preference will be given to candidates ready to join within 30 days issue of appointment letter.

The appointment shall be on the following terms & conditions:-

01. The appointment shall be purely on contract or on deputation basis for the period of 1 year only which may be extended upto three years on the basis of the performance. The mutual suitability of the candidate will be reviewed at the end of 1st year and on the satisfaction of BSCL, the tenure shall be continued for the next year. The tenure of the contract is extendable for further periods as per the satisfaction of BSCL.
02. Candidate's services can be terminated by BSCL with one month's notice or with remittance of one month's pay in lieu thereof. If candidate wishes to leave the services of Bareilly Smart City Limited, he shall have to give one month's notice or remittance of one month's salary in lieu thereof.
03. Candidates shall have to submit a declaration that neither he has been charged/ convicted from any Hon'ble Court not dismissed /removed / compulsory retired by way of punishment from the service of any Public Undertaking/ Private Sector or from Govt. Department or he has not been declared insolvent by any court.

Responsibilities

- Direct and oversee all aspects of the Finance & Accounting functions of the organization
- Establish and monitor financial and accounting policies, procedures and controls
- Support effective decision making by providing timely updates to the Board members on strategic aspects like financial metrics, short term and long term financial planning, taxation impact etc.
- Prepare financial long term and short term strategy
- Develop a systemic framework for proactively identifying, assessing various business and financial risks impacting the organization along with mitigation strategy for the same
- Establish and maintain relationships with key decision makers in banks, investor bodies, regulatory bodies and other financial institutions
- Oversee the preparation of yearly accounts (profit and loss statement and balance sheet) in line with statutory requirements and internal corporate guidelines
- Drive the review and analysis of various financial statements (Balance sheet and income statement) on a periodic basis and provide insights on key ratios
- Build internal controls to ensure efficient working capital management and cash conversion cycle
- Oversee the development of Standard Operating Procedures on taxation related matters and design of systems and processes to ensure efficiency in tax planning
- Undertake periodic tax planning exercises and, carry out timely and comprehensive analysis of any changes in the tax framework to ensure tax optimization for the Organization.

Functional/ technical knowledge and experience

- Thorough knowledge of Indian Companies Act, 2013 and its rules and regulations
- Thorough knowledge of GAAP and Indian accounting standards
- Awareness of all statutory compliances as applicable
- Previous experience of raising finances including project finance
- Primary responsibility for managing the company's finances, including financial planning, management of financial risks, record-keeping, and financial reporting
- Substantial expertise and experience in planning and management of finances in a Company of similar business/profile.
- Budget management, cost benefit analysis and forecasting needs of the Company.
- Previous experience of working with public sector or government organization will be preferred.

Nidhi Gupta Vats IAS
CEO, BCSL.

Format for Application

1	Post Applied for			PHOTO
2	Full Name with the Title (e.g.- Mr./Mrs/Ms./Dr)			
3	Date of Birth and Age as on 01- 09-2022			
4	Gender (Male/Female)			
5	Permanent Address			
6	Correspondence Address			
7	Mobile No:-			
8	Email ID			
9	Nationality			
10	Education			
Sr.no	Degree/ Diploma	Specialization	College/University	Year of Passing
11	Membership of Professional Association			
12	Training/ Course/ Certifications	Specialization	College/University	Year of Passing

13	Countries of work Experience			
14	Employment Record (Starting with present position, list in reverse order every employment held since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.):			
Sr. no	Employer (Name, Address & Contract Details	Period in DD/MM/YY From - To	Experience (in Years/Months)	Designation
17	Personal Statement of Objective (In 250 words, please state your long term career objectives and how you would be most suited to handle the post of Chief Finance Officer and reasons you should be selected for this post)			

Declaration

I, the

Undersigned certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that and willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Signature of Candidate.

Name

Date:

Place

SELF DECLARATION

IS/o Solemnly affirm and declare as under:-

1. I have not been charged/ convicted from any court.
2. I have not been dismissed, removed or compulsory retired by way of punishment from any public undertaking or department of Govt.
3. I have not been declared as insolvent by any court.
4. No department inquiry, vigilance case or criminal case in pending against me.
5. I am not on bail in any case from any court.

(Signature of Candidate)

Name.....

Address.....

Contact No.